

Republic of the Philippines
Province of Cebu

MUNICIPALITY OF BANTAYAN

**INVITATION TO BID FOR SUPPLY AND DELIVERY OF
COMMON SUPPLIES AND EQUIPMENT FOR ALL
OFFICES/DEPARTMENTS IN THE MUNICIPALITY OF
BANTAYAN FOR THE 1ST QUARTER OF CY 2024**

1. The *Municipality of Bantayan*, through the *General Fund* intends to apply the sum *Seven Hundred Eighty-Six Thousand Seventy-Three Pesos & 00/100 (Php 786,073.00)* being the ABC to payments under the contract for *SUPPLY AND DELIVERY OF COMMON SUPPLIES AND EQUIPMENT FOR ALL OFFICES/DEPARTMENTS IN THE MUNICIPALITY OF BANTAYAN FOR THE 1ST QUARTER OF CY 2024 / 2024-100-01-0047*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Municipality of Bantayan* now invites bids for the above Procurement Project. Delivery of the Goods is required by *Thirty (30) days after receipt of PO/Notice to Proceed*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Municipality of Bantayan* and inspect the Bidding Documents at the address given below during *office hours from 8:00 in the morning to 5:00 in the afternoon*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *February 2 – 12, 2024* from the given address below *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos & 00/100 (Php 1,000.00)*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Municipality of Bantayan* will not hold a Pre-Bid Conference.
7. Bids must be duly received by the BAC Secretariat through *the BAC Secretariat at the address below on or before 10:00 AM of February 12, 2024*. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *February 12, 2024 @ 10:00 AM* at the *Office of the Bids & Awards Committee (BAC) on the 2nd Floor of the Municipality of Bantayan Executive Building*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Municipality of Bantayan* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Ms. Niña Jeanne P. Caracena, MPA
Office of the BAC Secretariat
Mun. of Bantayan-Executive Building
032-460-9074
bantayanbacoffice@gmail.com
lgubantayan.mayor@gmail.com

February 1, 2024



DORIVIC GIGANTE-ESPINA, CPA
BAC Chairperson